



October 22, 2023

To: All Directors

NOTICE

Notice is hereby given to the Directors of TAUFIKA FOODS AND LOVELLO ICE CREAM PLC that the Pre-AGM Board meeting of the board of Directors of the Company will be held on 29th October, 2023 at 3.30 p.m. at the Corporate Office of the Company. The meeting will be conducted in both physical presence and “Digital Platform” (in pursuant to the Bangladesh Securities and Exchange Commission’s Order No. SEC/SRMIC/94-231/25 dated 08 July 2020) to transact the following business. All the Directors are requested to attend the meeting in time.

Agenda:

1. To discuss about matters arising out of the last minutes.
2. To received, consider and adopt the Audited Financial Statement for the year ended June 30, 2023.
3. To approve Report of Directors to the shareholders.
4. To declare dividend for the year ended June 30, 2023.
5. To elect/re-elect Directors in terms of the relevant provision of Articles of Association.
6. To appoint/ re-appoint statutory auditors for the financial year ended on June 30, 2023 and to fix their remuneration.
7. To appoint Compliance Auditors for the year 2023-2024 and to fix their remuneration.
8. To extension of time of IPO use of proceeds.
9. Fixation the Record Date and the date, time and venue of the 12th Annual General Meeting.
10. Any other matter with the permission of the Chair.

By order of the Board

Mohammad Didarul Alam, FCMA
Company Secretary (Acting)